

Meeting Minutes are in Draft Form until Approved by the Board

KIRBY SELECTBOARD'S MEETING

OCTOBER 3, 2016

The Selectboard met at the Kirby Town Clerk's Office on October 3, 2016. The meeting was called to order by Selectperson Rebecca Hill-Larsen at 6:30 p.m.

Those present were: Selectpersons Rebecca Hill-Larsen, David Chase and
Steven Baker (arrived late)
Assistant Town Clerk Marla Waring
Secretary Wanda Grant

David Chase requested that the budget discussion be moved to after the Road Report so that the Road Foreman John Ohina can be present. The rest of the Board agreed.

David Chase made the motion to approve the September 12 and 20, 2016 Selectboard Meetings minutes as written. Seconded by Rebecca Hill-Larsen. So voted.

Road Report:

- Road Foreman John Ohina was not present but Road Commissioner David Chase stated that signs have been installed on Class IV roads stating that Class IV roads will not be maintained in the winter.
- There was discussion on what kind of sign should be put up near the Glashagel property. It was decided at the September 20 meeting to put up a "handicap person" sign. David Chase stated that there are signs with "handicap person" available or a custom sign could be made with whatever wording is wanted. It was decided that the "handicap person" sign would be alright to use.

The Board then reviewed the September budget. There was discussion on what has already been spend on General Highway Maintenance. It was pointed out that that category is over by about the same amount that is left for Winter Maintenance. It was pointed out that there are still funds left in the Resurfacing and Construction category. It was decided that this would have to be looked at closer when setting up the 2017 Highway Budget.

Rebecca Hill-Larsen informed the rest of the Board that she had contacted references for Jamie Caplan Consulting and received very good feedback – organized, stuck to time lines, good understanding of FEMA process, etc. Rebecca Hill-Larsen made the motion to hire Jamie Caplan Consulting as the Town's Hazard Mitigation consultant. Motion seconded by David Chase. So voted. She will try to set up a meeting with Jamie Caplan either October 12 or 13 at 7:00 p.m.

The Board noted the proposed changes to the charter of the Northeast Kingdom Solid Waste Management District. Changes include adding different ways to fund the District including per capita fees and charges for waste services; and changing the approval of the budget from Australian ballot vote by all voters of the District to approval of just the Board of Supervisors. This will be voted on at the Board of Supervisors meeting to be held on November 8, 2016.

The Board noted Election Municipal Action Papers received from Vermont League of Cities and Towns.

Wanda Grant informed the Board that a tax sale will be held on Tuesday, October 11 unless taxes are paid prior to that date. It was decided that Selectperson Rebecca Hill-Larsen will be present to bid for the Town if needed.

Town and Highway orders were reviewed and signed.

The next regular Selectboard Meeting will be November 7, 2016 at 7:00 pm. It was also noted that the Board members will be needed to help count ballots for the General Election on November 8 starting at 7:00 pm.

Rebecca Hill-Larsen made the motion to adjourn the meeting. Seconded by Steven Baker. So voted.

The meeting was adjourned at 7:35 pm.

Respectfully submitted,

Wanda L. Grant, Secretary