

\*\*\*Meeting Minutes are in Draft Form until Approved by the Board\*\*\*

## KIRBY SELECTBOARD'S MEETING

NOVEMBER 7, 2016

The Selectboard met at the Kirby Town Clerk's Office on November 7, 2016. The meeting was called to order by Selectperson Rebecca Hill-Larsen at 7:05 p.m.

Those present were: Selectpersons Rebecca Hill-Larsen, David Chase and  
Steven Baker (arrived late)  
Road Foreman John Ohina  
Secretary Wanda Grant

There was an addition to the agenda – insurance renewal quotes for Town to be discussed after health insurance renewal.

Rebecca Hill-Larsen made the motion to approve the October 3 and November 1, 2016 Selectboard Meetings minutes as written. Seconded by David Chase. So voted.

### Road Report:

- Road Foreman John Ohina stated that the roads look good.
- John informed the Board that he needs chains for the grader and truck. The Selectboard approved the purchase.
- The Board discussed putting in a holding tank for the water from the floor drain in the garage. If the drain is just plugged will cause flooding in the garage. The tank would be installed in the ground and will have to be pumped out when full. John had an estimate of \$2,500. for this but will check with Casey Leithead to see if he might be able to get the tank cheaper.
- Wanda informed the Board that Mr. Daly had concerns about the chloride tank. He stated that his well is near and the tank sets close to his property line. It was noted that the tank is contained and should not affect his water. The Board will look into moving it next summer when it is empty.
- John stated that he still needs to purchase about 1,000 yards of sand.
- John stated that all fuel samples from the vehicles look good.
- There was discussion on whether the Town of Lyndon plowed and sanded the paved portion of Ridge Road more than needed last winter. John stated that he spoke to the Lyndon Foreman about this so hopefully will not happen this winter.

The Board then reviewed the October budget. There was discussion on how much per mile it cost to maintain the roads. Budget amounts are \$2,444.36 per mile for general highway maintenance and \$1,641.74 per mile for winter maintenance but Town has already spent \$3,725.22 per mile for general highway maintenance and \$625.72 per mile for winter maintenance - or a total of \$264 more per mile than budgeted.

Town and Highway orders were reviewed and signed.

It was noted that the Town's health insurance will increase 4.5 % in 2017. It was decided to keep the same policy.

Renewal papers for the Town's insurances and terrorism coverage forms were signed by Chairman Steven Baker. It was noted that the Town's insurance will be \$218 higher than last year.

A petition to reclassify Apple Tree Lane was received and reviewed. Discussion followed on whether to reclassify Lynhill Road and Apple Tree Lane. It was noted that the law states the following:

- 19 V.S.A., Section 711 (b) states “the selectmen may order that the petitioner bear the cost of upgrading a class 4 town highway to the class 3 town highway standards established in subdivision 302(a)(3)(B) of this title. Nothing in this section shall be construed to require a town to maintain a class 4 highway or to upgrade a highway from class 4 to class 3.”
- 19 V.S.A., Section 302(a)(3)(B) “The minimum standards for class 3 highways are a highway negotiable under normal conditions all seasons of the year by a standard manufactured pleasure car. This would include but not be limited to sufficient surface and base, adequate drainage, and sufficient width capable to provide winter maintenance, except that based on safety considerations for the traveling public and municipal employees, the selectboard shall, by rule adopted under 24 V.S.A. chapter 59, and after following the process for providing notice and hearing in section 709 of this title, have authority to determine whether class 3 highway, or section of highway, should be plowed and made negotiable during the winter.”

It was decided to hold a hearing to determine whether to reclassify these roads. The Board set the time for the site visit for Lynhill Road and Apple Tree Lane for Sunday, December 18 – Apple Tree Lane at 2:30 pm and Lynhill Road at 3:00 pm. The hearing for both roads will be Monday, December 19 at 7:00 pm at the Kirby Town Hall. The Board decided that whether or not they reclassify these roads they will plow them this winter.

There was also discussion as to whether the Town should be plowing a private road. It was decided that the Town should not be plowing the private portion of the road past the end of the Class 4 portion of Lynhill Road due to liability issues. The Town truck will now turnaround at Tunny Mountain Road.

The Board noted the following:

- Northeast Kingdom Waste Management District’s 2017 draft budget of \$755,527.00 – increase of 5% over 2016
- NVDA – notification of the Department of Public Service’s release of the final energy planning standards
- NVDA – list of communities that have solar screening regulations

The Board was reminded of the upcoming meeting with Consultant Jamie Caplan concerning the Hazard Mitigation Plan on November 29<sup>th</sup> at 5:30 pm for committee and 6:30 pm for public.

The next regular Selectboard Meeting will be December 5, 2016 at 7:00 pm.

Rebecca Hill-Larsen made the motion to adjourn the meeting. Seconded by David Chase. So voted.

The meeting was adjourned at 9:20 pm.

Respectfully submitted,

Wanda L. Grant, Secretary

