

Meeting Minutes are in Draft Form until Approved by the Board

KIRBY SELECTBOARD'S MEETING

SEPTEMBER 5, 2017

The Selectboard met at the Kirby Town Clerk's Office on September 5, 2017. The meeting was called to order by Chairperson Rebecca Hill-Larsen at 7:00 p.m.

Those present were: Selectpersons Rebecca Hill-Larsen, Steven Baker and David Chase
Road Foreman John Ohina (arrived late)
Kirby Residents Karen Moore & Timothy Peters
Assistant Town Clerk Marla Waring
Secretary/Clerk Wanda Grant

Additions to the agenda:

- Reappraisal
- Transfer Station Attendant
- Letter from Attorney concerning Lynhill Road
- Email received from resident Julie Urnek-Chaltos concerning maintenance on Lynhill Road.

It was decided to address additions after Cemeteries requests.

Steven Baker made the motion to accept the minutes of Selectboard's Meetings for August 7, 2017 and August 14, 2017 as written. Seconded by David Chase. So voted.

Timothy Peters stated that he just wanted to commend the Board for the use of stamatt on the roads. This has made a difference on the roads.

Karen Moore informed the Board that one of her neighbors, the Amidons, are clearing their land and over the weekend they had a fire without the permission of the fire warden. She believes they were also burning a tire to keep the pile going and there was drinking and a lot of noise. It was very upsetting to her and the other neighbors in the area. She has also heard that they might be building a garage. The Planning Commission/Zoning Board will have to keep an eye on this to make sure they get a permit for it. She stated that she just wanted the Board to be aware of what is going on.

The Board moved on to discuss the CALEX contract because Road Foreman John Ohina had not arrived yet. It was noted that the revised contract did not show the change concerning the payment date (from first month of the year to April 1st) that had been discussed at the last meeting. The Board asked Clerk Wanda Grant to contact Mr. Wright to get this corrected. Rebecca Hill-Larsen made the motion to accept the contract pending the change of the payment dated. Seconded by David Chase. So voted. Rebecca Hill-Larsen made the motion to authorize the Selectboard Chair to sign the contract once the payment date had been changed. Seconded by David Chase. So voted.

It was noted that the Town still does not have a representative for Lyndon Rescue.

The Board reviewed estimates to have the Town Hall floors sanded. Moe's Wood Floor Service gave an estimate of \$2,304.00 and Greg's Floor Sanding gave an estimate of \$2,677.00. It was noted that Greg Downer stated that he would match any other estimate. It was decided to give the job to Moe's Wood Floor Service as Mr. Rivard had lived in Town years ago and paid taxes at that time so it would be nice to give a little back to him - plus he had the lowest estimate. The Board asked Clerk Wanda Grant to try to schedule the job for after the first of the year (2018).

The Board discussed the cemeteries requests as follows:

- Bill Eaton's request to put a stone bench on his parents' lot in the South Kirby Cemetery. The Board okayed this request with the conditions that the bench stays completely on his parents' lot and that the bench is constructed so that it is easy to trim around.
- David Gorham requested a lot in the old part of the North Kirby Cemetery and in the same row as his relatives. He stated that he would be cremated and so would not need a lot of space. After reviewing the map of the old part of the North Kirby Cemetery it was determined that the Board could not guarantee that any blank lot did not already have a body on it so they decided that they would not sell any lots in the old part of the North Kirby Cemetery.
- Surveyor Mike Hemond asked the Board how they wanted the lots marked (pins, cement markers, etc) in the section of the South Kirby Cemetery that he recently surveyed for the Town. It was decided to have Mr. Hemond mark the lots with pins with red tops. They also stated that they would like the corners of this complete section marked with pins that would stick up two feet as to be easily found. It was noted that these corner pins could be used to set up a grid if the other pins could not be found.

Upon arrival of Road Foreman John Ohina the Board moved to the Road Report –

- Road Foreman John Ohina stated that roads were in good shape.
- Road Foreman John Ohina stated that he checked on Lynhill Road. The road is solid, however, the ditches are full and one mailbox has fallen over due to a little washing. There are also a few washboards. It was noted that this is a Class 4 road and it has already been graded this year per the Town's Class 4 policy.
- John stated that he will be covering the sandpile and moving the sand screen to that area tomorrow. It was noted that Ryan from Ryan's Welding took the leftover steel. David Chase stated that he will contact Ryan and ask him to bring it back.
- John informed the Board that he will be replacing a few culverts in South Kirby and will start washing out culverts.
- John stated that he had taken care of garbage on the Mountain Road.
- John informed the Board that the project by Taylors (resurfacing 1,600 ft with stamatt) cost around \$9,000.00.
- The Board discussed the prices for an extended warranty on the new truck. It was decided that Steven Baker will contact Sandy Ladd at Charlebois to see what warranty the truck already has. The Board will discuss this further after that information has been received.
- It was decided to table discussion on speed limits at this time.

Additions to the agenda:

- Reappraisal – Rebecca Hill-Larsen informed the rest of the Board that the Request for Proposals for appraisal firms has been compiled and she is now waiting to hear from State District Advisor Doug Lay for a list of appraisal firms that have worked in the area.
- Wanda Grant informed the Board that Dwight Davis from Willey Farm Road is interested in the position of Transfer Station Attendant. The Board approved having Mr. Davis fill this position.
- Rebecca Hill-Larsen made the motion to move to executive session to discuss the email received from the Town's attorney Kevin Brown concerning the Lynhill lawsuit. Motion seconded by Steven Baker. So voted. The Board moved to executive session at 8:00 p.m. The Board entered open meeting at 8:17 p.m. No decision was made until further discussion with attorney.
- Email from Julie Urnek-Chatlos concerning Lynhill Road maintenance. It was noted that Lynhill Road had been graded 3 weeks ago. The Board decided that they would like to check with the Town's attorney before answering this email because of the pending lawsuit.

It was noted that the next court hearing on the Lynhill lawsuit will be September 18 at 11:00 am at the Caledonia Superior Court.

The Board noted information from Vermont League of Cities and Towns concerning their Town Fair and annual business meetings. The Board did not appoint a voting delegate to the business meeting as no one will be attending.

The next regular Selectboard Meeting will be Monday, October 2, 2017 at 7:00 pm.

Steven Baker made the motion to adjourn the meeting. Seconded by David Chase. So voted.

The meeting was adjourned at 8:20 pm.

Respectfully submitted,

Wanda L. Grant, Secretary