

\*\*\*Meeting Minutes are in Draft Form until Approved by the Board\*\*\*

KIRBY SELECTBOARD'S MEETING

OCTOBER 2, 2017

The Selectboard met at the Kirby Town Clerk's Office on October 2, 2017. The meeting was called to order by Chairperson Rebecca Hill-Larsen at 6:59 p.m.

Those present were: Selectpersons Rebecca Hill-Larsen, Steven Baker and  
David Chase  
Charlebois Representative Sandy Ladd  
Kirby Resident Barrett Adams  
Secretary/Clerk Wanda Grant

There were no additions or deletions to the agenda.

Sandy Ladd was present to discuss extended warranties for the new Town truck. He explained that there are 5 different extended warranties that can be purchased - each one covers different areas of the truck from towing to transmission and engine. He explained what is covered under the warranty that came with the truck and what is covered under each of the extended warranties. He noted that 3 of the extended warranties must be purchased before November 1, 2017 while the other 2 can be purchased up to August 1, 2018. He left materials explaining the warranties and the Board stated that they will discuss it further and let him know their decision.

Barrett Adams was present to further explain the letter that the Board had received from him concerning problems that he is having with adjoining property owner Todd Glowa. He explained that Mr. Glowa rents his property out on Air BNB. This has caused problems for himself and other residents living on Gorham Drive. This has caused increased traffic on Gorham Drive which is part town road and part private road. He went on to state that people renting Mr. Glowa's property causes extra expense to the private part of the road and park in the way making it harder and more costly to maintain the road. The residents living on the road pay for the maintenance of the road and Mr. Glowa has refused to help with this expense. There is also a safety concern for the children living on the road with the increase traffic and more transient visitors in the area. Also renters often have parties that continue late into the night causing noise. Mr. Adams stated that he feels that this is a commercial use in a residential area. He would like to know if there is anything that the Town can do about it. The Board stated that this is more of a civil matter and that he might want to contact an attorney. It was noted that the State Police could be called about noise late at night and that Mr. Adams might want to work with the Town's Planning/Zoning Board to see if they can do anything about a commercial use being conducted in a residential area. Mr. Adams did state that he had contact Zoning Administrator Ryan Noyes and that Ryan is looking into how this might be addressed.

David Chase made the motion to accept the minutes of Selectboard's Meeting for September 5, 2017 as written. Seconded by Steven Baker. So voted.

Road Foreman John Ohina is on vacation so Road Commissioner David Chase informed the rest of the Board that the roads look good. The rest of the road report was as follows:

- The Board will discuss whether to purchase extended warranties on the new Town truck after reviewing the budget.

- The Board noted the information received from VTrans concerning the SFY 2018 Transportation Alternatives Program. It was determined that the Board has no plans for a potential project that might be eligible under this program.
- The Board noted a letter from “a concerned Kirby resident” concerning Lynhill Road. The Board took no action on this as the letter was not signed.
- An email from Julie Urnek-Chatlos requesting work to be done on Lynhill Road was noted. It was decided to contact Attorney Brown and get his opinion on how to handle this since the lawsuit concerning Lynhill has not been settled yet.
- Rebecca Hill-Larsen informed the rest of the Board that she had contacted Tim Ruggles about engineering on the paved part of Ridge Road. Mr. Ruggles stated that he had supplied the Board with a cost estimate and was not such what else the Board needed. It was decided that Rebecca with contact Shauna Clifford at VTrans and try to get an idea of what the Board needs to do - whether the engineering end of the paving project will have to be done before the Board can apply for a grant in the spring to help with the paving cost.
- Steven Baker stated his concerns with the amount of salt being put on the paved part of Ridge Road by the Town of Lyndon (Kirby has contracted with Town of Lyndon to plow and salt this section of road). He stated that often the Town of Lyndon will salt the road without first plowing it which causes a lot of slush which can be dangerous. It was decided that Road Foreman John Ohina will be asked to contact Town of Lyndon and ask them to please plow before applying salt.

The Board reviewed the September budget and signed Town and Road orders for bills.

The Board then discussed whether to purchase the 3 extended warranties for the new Town truck that must be purchased before November 1, 2017. It was noted that only \$1,200.00 of the \$10,000.00 set aside for the engineering of Ridge Road and included in the Resurfacing and Construction part of the budget has been spent and the rest will probably not be spent this year. It was noted that this money could help offset the cost of the \$6,755.00 for the 3 extended warranties. Steven Baker made the motion to purchase the current part of the extended warranties now and to purchase the other 2 extended warranties in 2018. Seconded by David Chase. So voted.

Rebecca Hill-Larsen signed the CALEX Ambulance Service Agreement.

It was noted that the Town must fill out a Hazard Mitigation Plan update evaluation worksheet. It is not clear if this can be filled out by Selectboard Chair Rebecca Hill-Larsen or if the Hazard Mitigation Committee has to meet and fill it out. Wanda will check into this and let Rebecca know.

A Fall Planning and Zoning Forum being held by VLCT on November 1 was noted.

The next regular Selectboard Meeting will be Monday, November 6, 2017 at 7:00 pm.

David Chase made the motion to adjourn the meeting. Seconded by Steven Baker. So voted.

The meeting was adjourned at 8:47 pm.

Respectfully submitted,

Wanda L. Grant, Secretary

