

\*\*\*Meeting Minutes are in Draft Form until Approved by the Board\*\*\*

KIRBY SELECTBOARD'S MEETING

JANUARY 22, 2018

The Selectboard met at the Kirby Town Clerk's Office on January 22, 2018. The meeting was called to order by Chairperson Rebecca Hill-Larsen at 7:00 p.m.

Those present were: Selectpersons Rebecca Hill-Larsen, David Chase  
and Steven Baker  
Listers James Sawhill and Robert Van Vliet  
Assistant Town Clerk Marla Waring  
Secretary/Clerk Wanda Grant

Additions added to agenda were: safety recall on new truck; letter from Property Valuation and Review acknowledging receiving the petition asking for redetermination of Equalization Study; and setting time for Hazard Mitigation Plan quarterly meeting.

Listers James Sawhill and Robert Van Vliet were present to discuss how much extra time might be required of them with the upcoming reappraisal. They have not been able to get any time requirements from Ed Clodfelter. Wanda did receive an email from Mr. Clodfelter stating that the Listers might be working an average of 15 hours per week on the reappraisal. It was estimated that this could add \$23,400 to the Town's budget for their time. It was also noted that this amount would be for the time period of June 2018 to June 2019 so only half would be needed for this year. The Listers stated their concerns for having to add so much to their budget for this work and both Listers stated that they are not interested in putting in 40-hour weeks. Assistant Town Clerk Marla Waring and Town Clerk Wanda Grant stated that they could help out with mailings and making appointments. It was noted that they will not really know what is expected until they meet with the appraisers from NEMRC and start working on the reappraisal. It was suggested that they contact a town that has been through a reappraisal and has worked with NEMRC to see what is involved. Mr. Sawhill stated that they would do this. The Board decided to wait to sign the agreement with NEMRC until their February meeting.

The letter from Property Valuation and Review acknowledging receiving the petition from the Town for redetermination of the values on the Equalization Study was read. The Town will be contacted by their district advisor to discuss the matter.

Rebecca Hill-Larsen informed the rest of the Board about her conversation with Shauna Clifford from the Agency of Transportation. Shauna informed her that grants are good for up to 30 months and so the Town would not be awarded grants two years in a row. The State's share would be 80% (or up to \$175,000) and the Town's share would be 20% or more if the project cost more. Shauna suggested that the Town should try to get a grant from the Better Road Program for the first part of the work, however, it was noted that the deadline for 2018 has already gone by. The Board decided to not pursue repaving the Ridge Road this year and to apply for a grant from Better Roads Program in November, 2018 for work to be done in 2019 and then apply in 2019 for a State grant.

Wanda informed the Board that she had contacted Myers about getting 10-yard dumpsters for trash and recycling. Gary from Myers informed her that they do not have any 10-yard dumpsters available at the time. He suggested that the Town get 4-yard dumpsters to handle the overage. He suggested setting these dumpsters by the Town Garage. The cost would be \$159 for the trash and \$80 for the recycling. The Board

decided this would not work. Wanda stated that she told Gary this and asked when he would have any 10-yard dumpsters available and what other sizes he had. He stated that he would have a 10-yard dumpster available in about 2 weeks and that he has 15, 20 and 30 yard dumpsters but they are 18 to 25 feet long and would probably not fit in the transfer station enclosure. The Board decided for now to have Myers deliver the 10-yard dumpster for recycling when it is available.

The Board noted a safety recall on the brake light pressure switches on the Western Star truck. The recall notice will be passed on to Road Foreman John Ohina.

The Board reviewed the proposed 2018 budget and made adjustments on the following:

- Increased the Listers amount from \$17,000 to \$20,000 for additional hours for reappraisal
- Decreased Appropriations from \$14,125 to \$13,775 based on requests and petitions received
- Deleted the Ridge Road Grant amount of \$175,000 from the Highway Budget and \$157,500 from Revenues because of their decision to not apply for the grant this year
- Deleted from Revenues \$5,000 for funds from Roads Improvement Fund because they will not be repaving Ridge Road this year

The above adjustments changed the proposed total Town budget from \$140,825 to \$143,475; the total Highway budget from \$485,500 to \$310,500; and the total Revenues from \$301,509.14 to \$139,009.14. This will change the proposed tax rate from \$.5611 to \$.5444.

The Selectboard signed the warning for Town Meeting.

Marla Waring informed the Board that the Town needs to hold a quarterly meeting in February on reviewing the Hazard Mitigation Plan as part of the requirement of the Plan. It was decided to hold this meeting on February 5, 2018 at 6:30 pm prior to the Selectboard's regular meeting at 7:00 pm.

Rebecca Hill-Larsen made the motion to adjourn the meeting. Seconded by David Chase. So voted.

The meeting was adjourned at 9:03 pm.

Respectfully submitted,

Wanda L. Grant, Secretary